

**South Central Louisiana Human Services Authority
Board Meeting Minutes
October 14, 2021**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Ron Dantin (Lafourche), Lynne Farlough (St. John the Baptist), and Becky Hohensee (Terrebonne)

Members Absent: Cheryl Richoux Torres (Terrebonne), and Adriane Kyle (St. Mary)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Misty Hebert (Clinical Director), Wesley Cagle (Developmental Disabilities Director), Stephanie Benton (Secretary), and Macy Comeaux (HR Director)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:07 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the July 8, 2021 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of the July 8, 2021 Board Meeting, seconded by Ms. Barbra Fuselier, motion carried and minutes were approved.
Board Issues	<ul style="list-style-type: none"> • <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms. • <u>Board Conflict of Interest Attestations:</u> Ms. Schilling requested all Board Members review and sign the Board Conflict of Interest Attestations, and return to Ms. Benton. • <u>Terrebonne and St. James Parish Vacant Board Seats:</u> Ms. Schilling reported she has contacted St. James Parish and they are working on finding a prospective candidate for their parish. • <u>Introduction of New Terrebonne Parish Board Member –Ms. Becky Hohensee:</u> Mr. Zeringue introduced Ms. Becky Hohensee and everyone welcome her to the Board. Ms. Hohensee gave a brief introduction and expressed her excitement about being on the SCLHSA Board. • <u>Discussion concerning BLFHE:</u> Ms. Schilling discussed concerns with Bayou Land Families Helping Families. Ms. Schilling reported the previous contract with Bayou Land involved a flat rate per month. The services rendered were not sufficient for the rate. The Board requested Ms. Schilling put something together involving a fee for service on as needed basis and present at the next Board Meeting.
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Hurricane Ida Update on SCLHSA Sites:</u> Ms. Schilling reported there was damage to all SCLHSA sites except for SMBHC. Regal Row did have some water damage. A water mediation team has serviced the building with some additional work to come. LBHC had the most damage and the staff is unable to work at the site. Remediation services have been completed at LBHC and we are waiting on a contractor to begin work. Some of the LBHC staff are currently working out of TBHC. RPBHC has also had water mediation services and construction work will begin this Saturday. Staff is currently working out of the RPAC. SMBHC opened on 9/8/21 from 8:00am – 2:00pm and TBHC opened the next day from 8:00 am to 2:00pm. The Army Core of Engineers provided a generator for both TBHC and RPBHC. Ms. Schilling also reported the DD site is back up and running. • <u>SCLHSA Service Structure Response and Statistics:</u> Ms. Schilling reviewed the SCLHSA Agency Data – After Ida. The total statistics include 8,630 Unique Individuals and 37,083 Services Provided. The data also included Behavioral Health and Primary/Integrated Care Programs – Telephone/Total Services and Outpatient BH/PC Services, and Developmental Disabilities Program – Client Count, Documentation, Program Determinations, Meetings and Telephone Encounters.

<p>Executive Director Report (cont'd)</p>	<ul style="list-style-type: none"> • <u>Community Outreach/Mobile Unit Deployment</u>: Ms. Schilling reported the Mobile Unit has been deployed this week. The Mobile Unit was set up in Golden Meadow on Tuesday and today in Chauvin. Next week, the Mobile Unit will be deployed to Lockport, LA and the Bourg Supermarket. Ms. Schilling discussed she has made contacts in St. Charles and St. James parishes and is waiting to hear back in regards to a site to place the Mobile Unit. Ms. Schilling is also working to find an area in Assumption Parish. Ms. Schilling also discussed the staff is working on scheduling appointments for patients to be seen on the Mobile Unit who live in the areas deployed. • <u>Louisiana Spirit (LA Spirit) Initiative</u>: Ms. Schilling discussed the Louisiana Spirit Initiative. We were given funds to create a LA Spirit Team. The LA Spirit Team is a comprehensive recovery service program, which consists of outreach, engagement, brief intervention and counseling. They will service the affected communities of Assumption Lafourche, St. Charles, St. James, St. John the Baptist and Terrebonne parishes. Ms. Renee Ring will head the LA Spirit Team for SCLHSA. • <u>By the Numbers</u>: Ms. Schilling reviewed SCLHSA By the Numbers (June 2020 to July 2021) to include Behavioral Health and Developmental Disabilities - unique individuals served annually, services provided, people served in crisis, total employees, BH productivity, MAT Program, No-Show Rate, individuals touched by Advertising, wait time for Primary Care and Patient Satisfaction. • <u>AMPAR FY20/21</u>: Ms. Schilling reviewed the AMPAR FY20/21 report. Ms. Schilling stated we are required to do the Annual Management and Program Analysis Report each year. • <u>Legislative Auditor Final Report</u>: Ms. Schilling reviewed the final report from the Legislative Auditor issued on October 4, 2021. SCLHSA has no findings or recommendations. Ms. Schilling expressed how proud she was of the Agency.
<p>Fiscal Report</p>	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (June, July, August)</u>: Ms. Folse reviewed the FY 20-21 Budget Analysis for June as of 6/30/2021, and the FY 21-22 Budget Analysis for July as of 7/31/21, and August as of 8/31/21 including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (June, July, August)</u>: Ms. Folse reviewed the FY20-21 Revenue Report for June as of 6/30/2021, and the FY 21-22 Revenue Report for July as of 7/31/21, and August as of 8/31/21, reflecting collections including recoupments/write-offs/adjustments as of 6/30/2021, 7/31/21 and 8/31/2021. <ul style="list-style-type: none"> ○ Ms. Lynne Farlough motioned to approve the FY 20-21 June Budget Analysis as of 6/30/2021, and the FY 21 – 22 July and August Budget Analysis as of 6/31/21, and 8/31/21, seconded by Mr. Ray Nicholas. ○ Ms. Becky Hohensee motioned to approve the FY20-21 Revenue Report for June as of 6/30/2021, and the FY 21-22 Revenue Report for July as of 7/31/2021, and August as of 8/31/21, seconded by Mr. Ray Nicholas, motion carried.
<p>Clinical Services</p>	<p><u>Clinical Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> • <u>Federal Probation and Parole Solicitation</u>: Ms. Hebert reported SCLHSA has been awarded all seven (7) Federal Probation and Parole Solicitations for the upcoming year. The Solicitations include Mental Health Treatment Services, Substance Abuse Treatment Services, Integrative Treatment Services, Psychiatric and Medication Management Services and MAT (Medication Assisted Treatment). The East Bank and the West Bank of the River parishes separate the Solicitations. • <u>Mental Health Awareness</u>: Ms. Hebert discussed Mental Health Awareness Week was October 3 – 9, 2021. Information and education was displayed at the Clinic sites and posts were shared on SCLSHA Facebook. • <u>Red Ribbon Week</u>: Ms. Hebert reported Red Ribbon Week is October 23 – 31, 2021. Red Ribbons were provided to schools opened in our parishes, community partners and staff to wear. Ms. Hebert also reported “Did you Know” posts will be shared on SCLHSA Facebook.
<p>Developmental Disabilities</p>	<p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics. DD has contacted all 1,288 Waiver recipients and of that, 58 individuals do not have a home to return too. In IFS, 22 clients remain out of their home and in FFF, one (1) client

	<p>remains out of their home. OCDD has been working to assist individuals in need. Mr. Cagle has received permission for a provider agency to rent a home to house four (4) individuals with twenty-four hour support.</p> <ul style="list-style-type: none"> • <u>Developmental Disability Program Updates</u>: Mr. Cagle gave an update on Developmental Disability Programs. The vocational providers fared pretty well with the exception of St. Charles Arc and St. John Arc who had the most damage. St. James Arc is also not running to capacity. Mr. Cagle discussed they are moving forward with the Home Base Setting Rule. Mr. Cagle also discussed auto approvals for CPOC's are available through October 16, 2021. Mr. Cagle reported nursing home certifications are set to start back November 1, 2021. Mr. Cagle also gave an update of the ACT 421 Program. It is now a state Medicaid Plan Service and no new information has been received. <p>Ms. Schilling shared with the Board that the Executive Team did a great job in response to Hurricane Ida.</p>
Old Business	Mr. Zeringue inquired about the status of the SCLHSA CIT Trainings. Ms. Schilling reported the Trainings are put on hold at this time, but hope to continue soon.
New Business	<p>Executive Session – Executive Director Evaluation Process and Job Description Review, Ms. Macy Comeaux, HR Director.</p> <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to go into Executive Session at 7:07 pm, seconded by Ms. Becky Hohensee, motion carried. ○ Mr. Ray Nicholas Fuselier motioned to go back into Regular Session at 7:17 pm, seconded by Ms. Lynne Farlough, motion carried.
Views and Comments by the Public	
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>Board Meeting Schedule</u>: Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, November 4, 2021, @ 6:00pm at SCLHSA Administration Office and by ZOOM.
Adjournment	Motion to adjourn by Mr. Ray Nicholas, seconded by Ms. Becky Hohensee, motion carried. Meeting adjourned at 7:19 pm.